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ORDER OF SISTERS OF SACRED TRANSFIGURATION  
MOUNT TABOR, PATHANAPURAM.

THIS DEED OF TRUST executed on this 4th day of March One thousand nine hundred and ninety four (4-3-1994) by His Grace THOMAS MAR THEMOTHEOSE, CATHOLICATE DESIGNATE, aged Seventy two, son of Itty Avira Thomas (Late), residing at Devalokam Aramana, in Veeyapuram Village, Kottayam Taluk, he being the present President (Superior) of the Society of the Sacred Transfiguration, Pathanapuram, a monastic community for men, established in 1922.

IN FAVOUR OF Rev. Sr. SOPHIA, aged sixty, daughter of Varghese Thomas, now residing at Mount Tabor Convent, Pathanapuram in Pathanapuram Village, Pathanapuram Taluk, Kollam District, she being the present Mother Superior of the Religious Institution for women, established in 1930 by name MOUNT TABOR CONVENT.

WHEREAS inspired by the call of Lord Jesus to leave aside all the worldly pleasures for the sake of loving the Lord and serving the people the three sisters (late) Susan, Aliamma and Achiamma under the leadership Rev. Mother Susan and with the blessings of H.G. Mar Thoma Dionysius (Late) decided to lead His Grace Thomas Mar Themotheose

Rev. Sr. Sophia + Sophia. d. 1994

rev. sr. sophia

+ Se. Shebs. 0. 57  
Mount Tabor English School  
Meppadi - 673 577

Principal  
Mount Tabor English School  
Meppadi - 673 577





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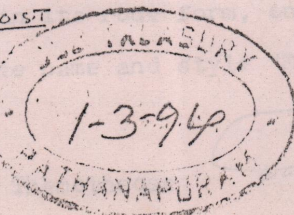
a monastic community life according to the monastic traditions of the Oriental Orthodox Churches, incorporating the contemplative and active characteristics of religious orders with the object of rejuvenating and invigorating the church as a community of prayer, and also through services in educational, social and missionary activities.

AND WHEREAS, later from time to time many more members joined the community with the above object and some of them had become full fledged nuns undertaking the Solemn Profession by taking the vows of chastity, obedience and poverty and some others are still undergoing the process of the same.

AND WHEREAS, as the members in the community and the activities of serving the public in both the religious and charitable field, increased with the result of undertaking more and more activities at different places, in Kerala and outside, it is felt by the present office bearers of the community, that it is high time to have some legal arrangements according to the statutes of the country, to manage the affairs of the community in a more systematic manner and with perpetuity.

His Grace Thomas Mar Themotheose

Rev. Sr. Sophia + Sophia O.S.T.



+ Sr. Sheela O.S.T.

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AND WHEREAS, accordingly the present Chapter requested to H.C. THOMAS MAR THEMOTHEOSE, the immediate religious head of the community at present, to establish a Religious Trust first, with the following terms and conditions in order to take over the management of the community with its personnels and assets and properties.

1. NAME:-

The name of the Trust shall be THE ORDER OF SISTERS OF SACRED TRANSFIGURATION and the members, shall be entitled to add the short form "OSST" along with their names.

2. AUTHORITY OF THE CHURCH:-

The Trust shall be under the ecclesiastical authority of the Episcopal Synod of the MALANKARA ORTHODOX SYRIAN CHURCH headed at present by His Holiness Moran Mar Baselious Mar Thoma Mathews II enthroned at Devalokam, Kottayam, as successor in the throne of St. Thomas and the ecclesiastical affairs of faith, worship and other Religious matters shall be governed strictly according to what is provided in the constitution of the Malankara Orthodox Syrian Church as framed from time to time.

3. REGISTERED OFFICE:-

The Registered Office of the Trust shall be for the time being at Mount Tabor Convent, Pathanapuram. The Board of Trustees are at liberty to shift the registered office to any other place in India.

4. AREA OF OPERATION:-

The Trust is at liberty to conduct its activities anywhere in India or even outside.

5. ORIGIN OF THE TRUST:-

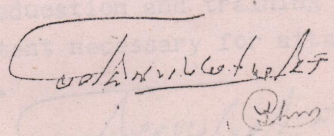
Though the Trust Deed is registered only now the Trust had come into existence in its rude form, on August 28, 1930 at Pathanapuram under the name and style "Mount Tabor Convent, Pathanapuram".

His Grace Thomas Mar Themotheose

Rev. Sr. Sophia

+ Sophia OSST

+ Sr. Shiba OSST





6. TRUST FUND:-

In order to effectuate the above referred decision of the settlers, the settlers had settled on the Trustees, the sum of Rs. 1,000/- (Rupees One thousand only) to hold the same together with all additions and accretions thereto and all other properties that may be acquired out of the same or otherwise and may hereinafter be the subject matter of the Trust (hereinafter referred to as the TRUST FUND) for the objects and purposes herein-after expressed with powers and on the terms and conditions herein contained, concerning the same.

7. OBJECTS:-

The aims and Objects for which the Trust is established are the following:-

(a) To take active part in the service of the Malankara Orthodox Syrian Church by:-

- i. Establishing and managing convents, chapels, sunday-schools, educational institutions, orphanages, old age homes, technical study centres, hospitals, dispensaries, other social work institutions especially for the women as found beneficial for the community for philanthropic purpose alone and not for purpose of profit.
  - ii. Rendering the personnels from among the members when called for by the Church for the service of the Church.
  - iii. Extend possible financial help when called upon by the Church
- (b) To provide all possible facilities for the ladies who volunteer to join the Trust to follow Christ to lead a life of prayer and serving their brethren.
- (c) To recruit youngsters, give proper education and training until they become fullfledged members of the Trust and to meet all their personal needs like food, cloth, medicine and accommodation as warranted by the circumstances to the extent as found necessary for leading a monastic life.
- (d) To give the members continuous education and training as circumstances warrant to the extent necessary for attaining any of the objects of the Trust.

His Grace Thomas Mar Themotheose:

Rev. Sr. Sophia: *Sr. Sophia*

*Principal*  
Mount Tabor English School  
Meppadi - 675 577

*Principal*  
Mount Tabor English School  
Meppadi - 675 577



- (e) To meet all the Boarding, lodging, clothing, medical and other personal needs of all the members, who had taken the vows of poverty, chastity and obedience and become religious members, thereby surrendering an over-riding title for the community over all their personal properties, profits and gains, remuneration for employment etc. existing and future, except the right over the inherited property.
- (f) The Trust is also empowered to undertake any charitable activities beneficial to the public irrespective of caste, creed and community as a means to be living example of Jesus Christ, in the matter of loving their brethren, serving the needy and consoling the sick etc. either directly or by involving in the same or by extending financial help.

\* 8. BOARD OF TRUSTEES:-

- a. For the time being, the 2nd party to this Deed viz. Sr. SOPHIA shall herself be the sole Trustee.
- b. Within 2 months of the Registration of the Deed of Trust, 1st party to this Deed, H.G. THOMAS MAR THEMOTHEOS shall constitute a Board of Trustees with suitable persons as follows:-

Chairman	: H.G. THOMAS MAR THEMOTHEOS himself
Mother Superior	: Sr. SOPHIA
Assistant Mother Superior	: Sr. MARIAM
Secretary	: Sr. SHEBA
Treasurer	: Sr. RUTH
Novice Mistress	: Sr. PRISCILLA
RAMBAN	: Ramban T.M. SAMUEL

- This Board shall hold office until the general chapter of members to be held for election purpose in 1996 April-May.
- c. Thereafter the Board shall be reconstituted every three years conducting election in the general chapter wherever necessary, as follows.

Chairman - The President of the Society of the order of the Sacred Transfiguration, Mount Tabor, Pathanapuram.

It is further provided that:

- (i) In case the President happens to be not a Bishop, and there are Bishops as members of the society, then the Senior-most Bishop among them shall be the Chairman.

His Grace Thomas Mar Themotheose:

Rev. Sr. Sophia: Sophia O.S.T

Sr. Sheba O.S.T

Thomas Mar Themotheose

Sheba

Principal



- (ii) The term of three years not be applicable to the Chairman as it is an ex-officio post subject to the Provisio (I)
- Mother Superior:- to be elected by the General Chapter from among the life members of the Trust.
- Assistant Mother Superior:- to be elected by the general chapter from among the life members of the Trust.
- 3 Council Members of the Board:- to be elected by the general chapter from among the life members of the Trust.
- A Senior Ramban:- to be nominated by the President of the Society of the Order of the Sacred Transfiguration from among its members.
- d. The Board shall then nominate from among the three council members, one as the Treasurer, another as the Secretary, and another as the Novice Mistress.
- e. A member shall not be elected to the Board of Trustees by the general chapter consecutively for more than two terms. In exceptional case a member can be elected consecutively for more than two terms provided she is elected with 2/3rd of the votes of the Chapter members for the 3rd or subsequent terms.
- f. The term of office of the nominated members shall be 3 years maximum.
- g. The election of the five members to the Board of Trustees shall be by the Chapter, here inafter provided, in the presence of the Chairman of the Trust or his nominee duly authorised by him for the same in writing.
- h. The resignation, if any of the members of the Board of Trustees under the Trust shall be submitted to the Chairman and it will be effective only when the Chairman takes a decision to accept the same.
- i. In case any vacancy for an elected post arises in the Board, due to death, resignation or incapacity or by any other reason, the remaining members of the Board can adopt one among them to the post, and adopt another life member of the Convent as the member of the Board, to fill the vacancy. It is further provided that in such circumstances if the Chairman directs in writing, the Board can function with the reduced number of members on the Board, until the next meeting of the Chapter.

His Grace Thomas Mar Themotheose

Rev. Sr. Sophia + Sophia. a. s. T

+ Sr. Shesha a. s. T

Principal  
Mount St. Mary's School  
Kottayam - 686 007



## 9. MEMBERSHIP:-

There are four stages of becoming a life member of the Order of Sisters of Sacred Transfiguration viz:- Aspirant, Postulant, Novice, and Professed.

1. Aspirant is one who tries to study and become familiar from close quarters, with the religious life lived in the community and test her vocation. During this period the Aspirant shall be under observation by the Superior as to whether her vocation is genuine and stable. The period of Aspirancy shall, ordinarily, be six months to one year. As the Aspirant is through this period, she shall be helped prayerfully to make decision, regarding her vocation.

### ii. Postulant

One who has successfully completed the period of aspirancy may be admitted to the stage of Postulancy by the Mother Superior. An Aspirant to be admitted to postulancy must have attained a minimum of 15 years of age and the period of postulancy shall, normally, be three years.

Before a member is admitted to the Noviciate, one full year shall be set apart for rigorous training the nennery discipline and secluded life, under the supervision of the Mother Superior.

### iii. Novice.

One who has successfully completed the period of postulancy may be admitted to the noviciate by the Superior. A Postulant to be admitted to the Noviciate must have attained a minimum of 18 years of age and the period of Noviciate shall be five years.

### iv. Professed.

A Novice who has successfully completed five years in that stage may be admitted to the First profession (Taking of temporary vows) by the Superior in consultation with the Board of Trustees. After successfully completing a minimum of twelve years from the date of the first profession, a member may be admitted to the perpetual vows of life profession by the Superior in consultation with the Board of Trustees.

His Grace Thomas Mar Themotheose

Rev. Sr. Sophia sophia.o.s.T

*[Signature]*

*[Signature]*

Principal

School

*[Signature]*



10. LIFE MEMBERS:-

- (a) The life members are those who had
  - i. Attained the age of 27 years
  - ii. Completed 5 years monastic life in any of the convents under this Trust.
  - iii. Binds herself under a solemn profession with perpetual vows of chastity, poverty and obedience to lead a life according to the Rules and Regulations framed from time to time by the Trust known as RULE OF LIFE.
  - iv. And recommended by the Board of Trustees and approved by the Chairman.
- (b) The persons who had already taken the perpetual vows for life according to the customs and rules existed so far shall be considered as life members for the purpose of sub-clause (a) and clause (10).
- (c) If warranted by extreme necessity, the Board may expel a life member from the membership of the Trust, permanently after giving the member an opportunity to be heard in person, within a reasonable time, and it has to be decided with 4th majority of the members of the Board.

11. TEMPORARY MEMBERS:-

- (a) Those who have attained the age of 18, and willing to serve the Church and humanity selflessly as per Rules and Regulations of the Trust, and those who agree to lead a life according to the Rule of life framed by the Board from time to time and undergoing any of the stages of Aspirants, Postulants and novices and those who are approved by the Board of Trustees shall be Temporary members.
- (b) The temporary members have no voting right at all.
- (c) The temporary member whenever feels to leave the institution she can do so after giving one month advance intimation in writing to the Board of Trustees through the Mother Superior.
- (d) The Board of Trustees are also empowered to expel, if circumstances warrant, any temporary member after giving an opportunity to be heard within a reasonable time.

12. ACCOUNTABILITY ON CEASING OF MEMBERSHIP:-

- (a) If a temporary or life member happens to leave the institution, either suo-motto, or by expulsion, she shall settle immediately all the accounts of the activities of the Institution for which she was in charge, and shall handover all the records in her possession.

His Grace Thomas Mar Themotheose

Rev. Sr. Sophia + Sophia O.S.T

Mount St. Mary's School

*[Signature]*  
Principal  
Mount St. Mary's School  
Kottayam - 686 017



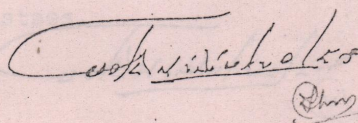
Moreover, in such circumstances, she shall have no claim on any movable or immovable property of the institution which she was handling higher to, as all such properties are trust properties.

- (b) If a temporary or life member leaves the trust suo-moto or if a member is expelled by the Board of Trustees, the member so left/expelled, shall not have any claim over the income or assets or other properties of the institution or its activities even if such property or income was brought into existence by efforts either individually or collectively with others.

13. OBLIGATION OF MEMBERS:-

- (a) All the members of the Trust are bound to follow the rules and regulations of the Trust and the Rule of life framed there under existing from time to time.
- (b) All the individuals who had agreed to associate with the Trust, by becoming its members, shall place themselves fully at the service of the institution unconditionally, and the Mother Superior, in consultation with the Board Members, shall depute each individual member to different institutions, under the Trust from time to time. The specific duties to be carried out by each member also shall be determined by the Mother Superior in consultation with the Board. So also the members deputed to various branch houses, may be entrusted with specific duties as decided from time to time by the branch superior and the members of the branch houses allotted with specific duties by the branch Superior shall be accountable to the Branch Superior first in such matters.
- (c) The responsibilities delegated to any member for the Management/ Administration of branch houses, and institutions like schools, orphanages, old age homes etc, shall be for a maximum period of 6 years and any such responsibility delegated can be withdrawn at any time, if found necessary.
- (d) All income by way of salary, pension, honararium and other income gift from any source happened to be received by any members shall be handed over to the Mother Superior/Branch Superior to be added to the Trust fund and because of vow of proverty, the institution will be having an over riding title on such income of all the members of the Institution.

His Grace Thomas Mar Themotheose



Rev. Sr. Sophia + Sophia. O.S.T  
+ Sr. Shely. O.S.T

Mount T. School  
Moplah - 613 577



- (e) No member of the convent shall have any accounts/deposits in any bank or financial institutions in her own name.
- (f) All movable and immovable properties acquired or possessed by any member of the convent other than inherited family properties shall belong to the Trust. The members are at liberty to gift their inherited property either to the institution or to the family members; but they cannot enjoy such properties or its income or deal in any other manner with such properties.
- (g) No member can file any case or petition against the convent, Mother Superior, Board of Trustees or any other member of the convent.
- (h) In case any dispute or grievance arises, the decisions taken by the Board of Trustees will be final.
- (i) Representation on any matter shall be made first to the Mother Superior and any appeal against her decision shall be made to the Chapter. If any member wants to appeal against the decision of the Chapter it can be made to the Board of Trustees.

14. THE CHAPTER:-

- (a) The Chapter shall consist of only life members.
- (b) Chapter is the body of representatives of life members.
- (c) If the number of members exceeds 20, the total No. of members to be elected from among the life members of the Trust to the Chapter shall be decided by the Board of Trustees.
- (d) The Chapter shall hold its meetings for the following purposes.
  - 1. To pass the annual budget.
  - 2. To pass the annual audited accounts.
  - 3. To formulate the policies of the order.
  - 4. To elect Mother Superior, Assistant Mother Superior and the three Council Members of the Board of Trustees and other office bearers of the Convent.
  - 5. To discuss the programmes, projects and future plans etc.
  - 6. To transact any other business warranted by circumstances as desired by the Board of Trustees.

His Grace Thomas Mar Themotheose

Rev. Sr. Sophia + Sophia a.s.T  
+ Sr. Shikha a.s.T

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Principal

MOUNT T. ...



15. GENERAL BODY:-

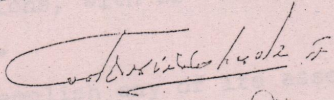
- a) The General body consists of all the life members and temporary members of the convent and its branch houses and shall meet at least once in an year.
- b) The policy decisions and annual report of the Trust shall be read in the General Body meetings.

16. MEETINGS.

- a) The Trust shall hold general body meetings of Chapter as and when found necessary and the General Body shall meet at least once in an year and the chapter shall meet at least twice in a year.
- b) The Chairman, unless he permits otherwise, in writing, shall preside over the Chapter meetings at the time of conducting elections and he shall sign that part of the minutes pertaining to the elections to Board of Trustees and other office bearers.
- c) The Chairman of the Board of Trustees, unless he permits otherwise in writing, shall preside over all the General body meetings.
- d) All the male members of the Board of Trustees shall be ex-officio members of the Chapter and the General Body.
- e) The Secretary shall serve the notice in consultation with Chairman and the Mother Superior, for the meetings of the Board of Trustees, Chapter and General body.
- f) There shall be 3, 7 and 15 days notice for the meetings of the Board, Chapter and General body respectively.
- g) The Mother Superior shall preside over all the meetings of the Chapter and in such meetings the ex-officio members need not be invited.
- h) The meetings can be held with shorter notices provided at least 75% of members eligible to get the notice agree to do so.
- i) The decisions shall be taken by the majority of votes of life members present at the meeting of the Chapter. In case of equality of vote, the Chairperson of the meeting is entitled to exercise a casting vote.
- j) The quorum shall be 5 including the Chairman for Board meetings and 10 life members in Chapter and 25% of total members in General Body meeting.

His Grace Thomas Mar Themotheose

Rev. Sr. Sophia + Sophia C.S.T.  
Sr. Shiba C.S.T.

  
Principal  
Mount Tabor English School  
Meppadi - 673 577



- k) If the quorum for the meeting is not made up within one hour due to intentional absence of members, the Chairman has power for serving fresh notice to hold the same meeting and the members attending the meeting shall constitute a valid quorum.
- l) The Secretary shall maintain the records of the meeting and the minutes of the meeting shall be signed by the persons presiding over the meeting or by the person presiding over the next meeting.

17. POWERS AND DUTIES OF THE BOARD OF TRUSTEES

All assets and properties of the Trust shall vest with the Board of Trustees, and in the name of the Mother Superior, or the Branch Superior. The Board of Trustees shall have the following powers and duties.

- a) To solicit funds, receive donations, grants, partimony, subsidies, scholarships etc. of any kind, towards corpus or otherwise, with permanent obligations or otherwise, whether in cash or in kind.
- b) To incur all kinds of capital and revenue expenditure which will help in attaining any or all of the objects of the Trust such as acquiring land, construction of buildings and equipping, giving education and training, paying fees, meeting travelling expenses, meeting the food, cloths, shelter, medical and other welfare expenses of the members etc.
- c) To administer and control the affairs of the Trust, the Trust properties, the institutions, and establishments belonging to the Trust, or under their management.
- d) To invest the funds of the Trust in any manner they deem fit consistent with the objectives of the Trust and in the interest of the Trust.
- e) To borrow any amount either on pledging the assets of the Trust or otherwise, from individuals, banks, financial institutions or other institutions, with or without interest, for any objects of the Trust.
- f) To acquire, alter, extend, demolish any of its assets, moveable or immovable and to dispose of the same whenever found necessary in the best interest of the objects of the Trust.

His Grace Thomas Mar Themotheose

Rev. Sr. Sophia + Sophia. A.S.T.

+ Sr. Shuby. A.S.T.

*Thomas Mar Themotheose*  
Principal  
Mount Tabor School



- g) Start institutions at any other place or to take up new activities whenever necessary or to take over and manage any institution or activity now carried on by others, as long as it is found to be advantageous to achieve the main objects of the Trust.
- h) The members of the Board of Trustees shall not be eligible for any remuneration for their services to the Trust. But all their expenses in connection with the carrying out of their duties shall be reimbursed by the Trust.
- i) The Board may allocate different port-folios to the individual members of the Trust as found necessary from time to time.
- j) The Board is empowered to establish branch institutions either to work under perfect control of the Board or to work as separate legal entity registered according to any law of the state, with certain controls by this Board as found necessary.
- k) The Board is empowered to direct the subordinate institutions or branch houses or other Trust or institutions established and registered by this Trust, to transfer any of its assets or funds or income periodically or otherwise, to the Board or to any other institutions under the Trust for better application for the object of this Trust, and such directions shall be binding on such subordinate institutions or Trusts and it shall not be binding on such subordinate institutions or Trusts and it shall not be questioned in Court.

18. POWERS AND DUTIES OF THE MOTHER SUPERIOR.

Subject to the General control of the Board of Trustees, the Mother Superior shall have specified powers and duties mentioned below:-

- a) To work, manage, control and supervise the affairs/management of the properties now or hereinafter belonging to the Trust and develop them.
- b) To enter into any contract or agreement for and on behalf of Trust for any of the proposes concerning the routine activities/affairs of the Trust, which are beneficial to the interest of the Trust.
- c) To take loans or borrow money, as decided by the Board of Trustees and to execute promissory notes, bonds or the like for the same and to discharge the same by repayments.

His Grace Thomas Mar Themotheose

Rev. Sr. Sophia + Sophia S.S.T  
+ Sr. Shobiz O.S.T

*[Handwritten signature]*  
Principal



- d) To gather funds towards corpus or otherwise, for the Trust by way of donations or otherwise, from any person or institutions in India or outside either in cash or in kind for the purpose of the Trust.
- e) To spend the income earned or the income of the future for any or all of the objects of the Trust, either directly or by contributing to other genuine institutions to be spend for the purpose of the Trust as per the directions of the Board.
- f) To accumulate the income, if necessary, for attaining the objects of the Trust in future and to set apart the whole or part of the income for the corpus of the Trust Fund for any of the object of the Trust, with the approval of the Board of Trustees.
- g) The Mother Superior shall sue and be sued for and on behalf of the Trust, but the Board of Trustees shall have the power to authorise any of the Trust members to represent the Board of Trustees in any legal or other proceedings, under special circumstance.
- h) The Mother Superior shall exercise and perform such powers and duties as the Board of Trustees may from time to time determine or assign or authorise her to do.
- i) The Mother Superior shall have the power to delegate her duties and functions to any other selected members of the Board of Trustees with the consent of the Board of Trustees.
- j) Mother Superior is authorised to take the disciplinary action against employees under the Trust, and the Board of Trust is the Appellate Authority for such affected employees.
- k) To do all acts and deeds and things necessary for the efficient management and administration of the Trust and other properties of the Trust and also discharge all the duties delegated to her by the Board of Trustees.
- l) All acts, deeds and things lawfully done by the Mother Superior by virtue of these presents shall be binding on the Trust.

19. POWERS AND DUTIES OF THE ASSISTANT SUPERIOR.

- a) The Assistant Mother Superior shall assist the Mother Superior in all her functions and also discharge all the duties delegated to her by the Mother Superior.
- b) In the absence of the Mother Superior the Assistant Superior shall discharge all the duties as done by the Mother Superior.
- c) In case of any exigency or permanent absence of the Mother Superior, the Asst. Superior shall function as Mother Superior till a regular arrangement is duly made.

His Grace Thomas Mar Themotheose

Rev. Sr. Sophia + Sophia O.S.T.  
+ Sr. Sheba O.S.T.

*[Signature]*  
Principal  
Mount Tabor High School  
K. J. Somaiyashankar



20. POWERS AND DUTIES OF THE SECRETARY

Subject to the General Control of the Board of Trustees, and the Mother Superior, the Secretary shall have the following powers and duties.

- a) The Secretary of the Board of Trustees shall be the Secretary to the Chapter as General Body also.
- b) The Secretary shall convene the meetings of the Board of Trustees and General Body as per the directions of the Chairman of the Board, and in consultation with Mother Superior and she shall convene the meetings of the Chapter as per the directions of the Mother Superior.
- c) The Secretary shall record the minutes of all the meetings and she shall maintain all records of the Trust.
- d) The Secretary shall discharge her duties in consultation with the Mother Superior and she shall be guided by the Mother Superior in all matters excepting those which are entrusted with the Secretary directly by the Board of Trustees.
- e) The Secretary shall enter into any contract or agreement for and on behalf of Trust for any of the purposes concerning the routine activities/affairs of the Trust, if authorised by the Mother Superior.
- f) She shall appear and act for and on behalf of the Trust in all legal proceedings before any competent authority, if authorised by the Board.
- g) She shall appoint and constitute advocate or other attorneys, whenever necessary and to remove them whenever she feels such removal is necessary.
- h) All acts, deeds and things lawfully done by the Secretary shall be binding on the Trust.

21. POWERS & DUTIES OF THE NOVICE MISTRESS.

The Novice Mistress shall be in charge of the vocation and training, education of the Temporary members.

She shall formulate the norms for the recruitment, training and education of the temporary member in consultation with the Mother Superior and submit the same to the Board of Trustees.

His Grace Thomas Mar Themotheose

Rev. Sr. Sophia + sophia.o.s.T

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Incident - 010 374

Principia

Yours



22. POWERS AND DUTIES OF THE TREASURER.

It shall be the duty of the Treasurer to take care of the financial aspects as directed by the Board from time to time, to account properly all the incomings and outgoings of the Trust; to acknowledge the receipts and get acknowledged the payments with counter signature of the Mother Superior or her nominee for the purpose; to keep the funds properly and prudently in banks and other securities in joint names as directed by the Board from time to time, to submit periodical report to the Board, to keep the records of the financial transactions properly and under safe custody.

23. POWERS AND DUTIES OF THE BRANCH SUPERIOR OR SISTER-IN-CHARGE.

- a) The Branch Superior/Sister-in-charge shall function according ✓ to the directions from the Mother Superior.
- b) The Branch Superior/Sister-in-charge is answerable first to the Mother Superior and then to the Board of Trustees.
- c) All the rules and regulations of the Trust and the Rule of life of the convent are binding equally to the Branch houses also.

24. BANK ACCOUNTS

- a) The Board of Trustees shall authorise any member, or members of the Board of Trustees to open bank accounts with any bank as regards the funds of the Trust are concerned and such account shall be operated jointly or severally with any other members of the Trust as decided by the Board of Trustees.
- b) The Board of Trustees shall nominate any of its members to operate any special bank account jointly with the Mother Superior for the Trust in special circumstances.

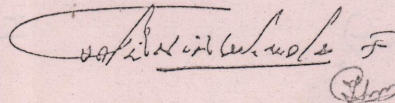
25. THE ACCOUNTS.

The Accounts of the Trust shall be closed on 31st March every year and it shall be audited by an auditor appointed by the Board of Trustees. The audited statement shall be submitted to the Holy Synod of the Church within 30th June of every year or within the time extended by the Board of Trustees.

His Grace Thomas Mar Themotheose

Rev. Sr. Sophia. + Sophia S.T

+ Sr. Shuby S.T



THOMAS



26. SAVING CLAUSE.

- a) This is a PUBLIC RELIGIOUS TRUST and it is expressly declared that no part of the Trust property or its income shall be applied for any purpose, other than public religious or charitable purpose and no part of the income or funds of the Institution shall be divided among the members by way of profit.
- b) Any member leaving the institution on any account, shall not be entitled for any kind of compensation or dividend of any property or assets or income by right.
- c) In case the functioning of the institution comes to a standstill due to any reason including absence of members, the Chairman shall take over the administration as a custodian on behalf of the Malankara Orthodox Syrian Church.

27. AMENDMENT.

Any provision in this Deed except the object clause (Clauses No. 7 and this clause) shall be amended by the Board of Trustees and Chapter convened with special notice for this purpose and passed by the 75% majority of members present and voting.

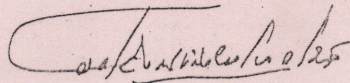
It is further provided that such amendment shall come into effect only if approved by the Chairman.

It is further provided that such amendment shall not be valid unless those are approved also by the Commissioner of Income Tax having jurisdiction over the Trust, if the Trust is granted any specific recognition or registration under the Income Tax Act 1961.

28. CLARIFICATION/EXPLANATIONS.

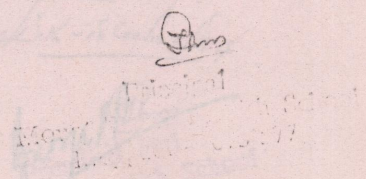
If there is any dispute with regard to the interpretation of any clause in the Deed, the matter may be referred to the Chairman of the Trust and his explanation shall be binding on the Trust.

His Grace Thomas Mar Themotheose



Rev. Sr. Sophia + sophia.o.g.T

+ Sr. Shabaz





29. DISSOLUTION.

If the Board of Trustees feel it unavoidable to dissolve the Trust, the matter may be placed for consideration of the General Body and if they decided so, by 3/5th majority, the Trust may be dissolved, by transferring its assets over liabilities, to another registered institution with similar object as decided by the General Body, and if not it will vest with the Government.

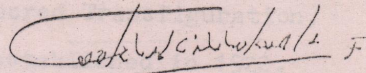
30. The value of the Trust Fund is Rs. 1,000/- (Rupees One thousand only).

IN WITNESS THEREOF the Partners to this Deed:

We have executed this document at Pathanapuram within the jurisdiction of Sub Registrar Pathanapuram on the date and year first above written and submitted for registration before the Sub Registrar, Pathanapuram.


Signed in the presence of witnesses:

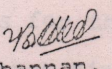
His Grace Thomas Mar Themotheose

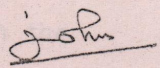


Rev. Sr. Sophia + Sophia. O.S.T

Witnesses:

1. M. Varghese   
Son of Mathai,  
Residing at Thekke Veedu, Kizhakemuri.

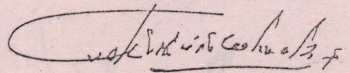
2. Y. Baby   
Son of Yohannan,  
Residing at Charuvila Veedu, Kunnicoode.

This document is prepared by: Y. John.   
Licence No. QDA 170.

This document is typewritten.

Corrections: Nil.

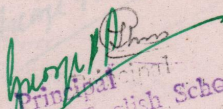
His Grace Thomas Mar Themotheose



Rev. Sr. Sophia. ✓ + Sophia. O.S.T

+ Sr. Shibu. O.S.T

Mount Tabor English School  
Meppadi - 673 577  
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Principal  
Mount Tabor English School  
Meppadi - 673 577